

**HASSALL PARISH COUNCIL MEETING**  
**HELD TUESDAY 10<sup>th</sup> OCTOBER 2017, SANDBACH LIBRARY**

**PRESENT** Cllr J Stark (Vice chairman) Cllr Eric. Smith (Vice-Chairman)  
Cllr Gill Whitmarsh; Cllr Richard Holt; Cllr Graham Garner  
Cheshire East Councillor John Wray Clerk to the Council: Mrs. S. Davies

**1. APOLOGIES FOR ABSENCE**

Cllr R Price.

**2. DECLARATIONS OF INTEREST**

None

**3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE GENERAL MEETING OF 8<sup>th</sup> AUGUST 2017**

**Resolved:** The minutes of the meeting of 8<sup>th</sup> August 2017 were approved as a correct record by members present.

**4. TO CO-OPT MRS CAROL PRICE TO FILL THE VACANCY FOR A COUNCILLOR FOR HASSALL.**

Deferred.

**5. MATTERS ARISING FROM THE PREVIOUS MEETING ON THE 9<sup>th</sup> July and 8<sup>th</sup> August 2017**

**5.1 Speed Mitigation Measures for Day Green**

It was noted that work agreed with Cheshire East Highways has still not been progressed.

*Action: The clerk to request further information from the speed survey and for the item to be put on the agenda for the meeting with Highways in November. Cllr Stark to write a letter regarding the lack of action by Cheshire East Highways in this matter.*

**5.2 Cheshire Railings Update**

The Clerk reported that she is still working on this report and that she would pursue the issue with Cheshire East Highways.

*Action: The Clerk to pursue.*

**5.3 Drain and Gully Problems in the Parish**

The Clerk reported that the Gully cleaners were due in Hassall Parish and that Councillors should report to the Council any residual problems or omissions. The Clerk explained that any gullies marked with coloured tags were earmarked for further work.

*Action: Councillors to monitor the situation.*

**5.4 Gritting Schedule, especially Roughwood Lane**

The Council agreed that the Winter gritting schedule still needs review especially on Betchton Lane and Alsager Road. It was agreed that the issue be put on the agenda for the Highways Meeting and that the Clerk pursue the issue.

*Action: The Clerk to progress.*

**6. MEETING WITH CHESHIRE EAST HIGHWAYS – AGENDA**

Topics for discussion with Cheshire East Highways were agreed to include: Traffic through Day Green, the impact of the lanes of Hassall due to the closure of the Arclid Tip and the motorway bridge and the gritting schedule.

*Action: The Clerk and Cllr Stark to progress*

**7. LOCAL PLAN UPDATE INCLUDING AN UPDATE ON THE 'CALL FOR SITES' INFORMATION AND CONSIDERATION OF A RESPONSE TO THE COMMUNITY INFRASTRUCTURE LEVY (DETAILS CIRCULATED SEPARATELY).**

The Council received the 'call for sites' information from the Clerk. Hassall Parish Council had no sites submitted during the consultation.

The Council received information regarding the Community Infrastructure Levy consultation from Cheshire East Council.

**Resolved: Hassall Parish Council have no comment to make.**

**8. NEIGHBOURHOOD PLANNING**

The clerk agreed to circulate some links and to prepare a draft potential initial questionnaire.

*Action: The Clerk to progress*

**9. BROADBAND PROVISION IN THE PARSISH**

Cllr Holt and Cllr Smith updated the Council:

Although Hassall is unlikely to have Broadband from BT Openreach in the foreseeable future, various options are being pursued and options considered. Cllr Holt has been in talks with various other providers.

*Action: Cllr Holt to continue to research options available for feedback to the Council.*

**10. CLOSURE OF ARCLID TIP AND THE WORKING PARTY SET UP BY SANDBACH TOWN COUNCIL – AN UPDATE AND CONSIDERATION OF A LETTER TO REPRESENT HASSALL PARISH COUNCIL'S VIEWS.**

The Clerk updated the Council regarding a recent meeting with representative from other local councils which she has attended. Arclid Tip has now closed, and the license is lost for the site.

**Resolved: That Hassall parish Council write to express their dissatisfaction with the process plus the lack of consideration for the effect on the roads within Hassall of having more people travelling to Alsager HWDC.**

*Action: Cllr Stark to draft a letter.*

**11. ENVIRONMENTAL ISSUES**

It was agreed that a discussion of the environmental issues in the Parish be deferred until the November meeting.

**12. PARISH COUNCIL COMMUNICATION UPDATE**

It was agreed that the newsletter, website and email list should all continue in use for Parish Communication. It was further agreed that Facebook not be used.

**13. PLANNING APPLICATIONS RECEIVED SINCE THE MEETING OF THE 8<sup>th</sup> AUGUST 2017**

**17/4987C – Mayfield, Alsager Road, Hassall, CW11 4RX**

Planning application for the ongoing residential occupation of a caravan and land with Mayfield Equine Holding Rural Enterprise.

**Resolved: That Hassall Parish Council object to the application by virtue of lack of demonstration of sustainability and viability of the business, the pinch point highways issue coupled with a chain across the entrance, past lack on compliance and concern regarding the step wise approach.**

*Action: Cllr Warner to draft a response based on these factors.*

#### 14. RISK ASSESSMENT REVIEW

It was agreed that the Risk Assessment document be reviewed by all Councillors who would pass comments to the Clerk.

*Action: The Clerk to collate comments and produce a further draft.*

#### 15. FINANCIAL REGULATIONS – CONSIDERATION OF THE DRAFT

It was agreed that the draft Financial regulations be reviewed by all Councillors who should pass comments to the Clerk.

*Action: The Clerk to collate comments and produce a further draft.*

#### 16. FINANCIAL MATTERS

##### 16.1 Update on the external audit conducted by BDO

The Clerk updated the Council on the results of the BDO external audit. The issues arising report states that the findings of the internal auditor must be implemented: to review levels of reserves and to issue financial regulations. Both items are in progress.

**Resolved: The Council resolved to approve the results of the BDO external audit.**

##### 16.2 Review of the Council's 2017/2018 budget expenditure and allocation of money held in reserve

It was agreed that the item to review the budget be deferred until the budget and precept for 2018/2019 is considered. Councillors were asked to consider plans and proposals for the forthcoming year to aid in the process.

##### 16.3 Transparency Fund Application update

It was agreed that the Clerk apply to the Transparency Fund for a laptop, printer and software. It was further agreed that the Clerk can spend up to £600 net on a laptop with the Council paying the difference.

**Resolved: That the application go ahead and that the Council supplement the grant from Council reserves.**

*Action: The Clerk to progress*

##### 16.4 Consideration of a request from the Air Ambulance Service for a donation

It was agreed that a rural parish such as Hassall benefits from the services of the Air Ambulance.

**Resolved: That the Council donate £100 from reserves to the North-West Ambulance Service.**

*Action: The Clerk to arrange payment.*

##### 16.5 To approve Payments and Receipts

The Clerk presented the Payments and Receipts since the meeting of the 8<sup>th</sup> August. (See appendix 1.)

**Resolved: Payments and receipts were approved by those present.**

#### 17. TRAINING AND MEETINGS

Cllr Holt and Cllr Warner have attended the induction training on the 4<sup>th</sup> October run by Chalc.

#### 18. ITEMS OF CORRESPONDENCE

The clerk informed the Council of various correspondence including:

- The Cheshire East dog fouling consultation.

**19. ITEMS OF INTEREST FROM PARISH MEMBERS AND FROM CHESHIRE EAST CLLR WRAY**

None

**20. ITEMS FROM MEMBERS OF THE PUBLIC**

None

**21. DATE OF NEXT MEETING: 10<sup>th</sup> November 2017**

**The meeting concluded at 9:10**

**Chairman: Cllr Janie Stark**

## Appendix 1

### HASSALL PARISH COUNCIL – FINANCES 10<sup>th</sup> OCTOBER 2017

#### Payments 10<sup>th</sup> October 2017

10/10/2017	Cheque	100359	Sue Davies	Clerk pay quarter 2	£312.38
10/10/2017	Cheque	100360	HMRC	Clerk tax quarter 2	£78.20
10/10/2017	Cheque	100361	SPS	Payroll quarter 2	£11.50
10/10/2017	Cheque	100362	ChALC	Training - 2 induction courses	£70.00
10/10/2017	Cheque	100363	Cheshire East	Library Hire	£82.50

#### Receipts since the previous meeting

1/9/17            £2000            Cheshire East Council    Second instalment of the Precept

#### Spending against budget 2017/2018 to date (including payments above of the 10<sup>th</sup> October).

<b>Item</b>	<b>2017/2018 Precept</b>	<b>2017/2018 Budget</b>	<b>2017/2018 Spending to 10th Oct 2017</b>	<b>2017/2018 Variance (Percentage)</b>
<b>Administration:</b>				
Hall Hire	£180.00	£180.00	£82.50	45.8
Insurance	£275.00	£275.00	£257.60	93.7
Stationery/ink/postage inc newsletter	£300.00	£300.00	£43.20	14.4
ChALC Membership	£90.00	£90.00	£78.40	87.1
Contribution to Clerk SLCC sub	£40.00	£40.00	£0.00	0.0
Website Costs/ domain/email	£200.00	£200.00	£0.00	0.0
Website development (grant received)	£0.00	£533.00	£0.00	0.0
Audit costs	£50.00	£50.00	£114.00	228.0
<b>Staff Costs:</b>				
Clerk's Salary and tax	£1,020.00	£1,020.00	£781.16	76.6
Payroll Costs	£50.00	£50.00	£43.00	86.0
<b>Training Costs:</b>	£100.00	£100.00	£105.00	105.00
<b>Miscellaneous/Other</b>	£250.00	£250.00	£17.50	7.00
Tree Planting				
Bulb planting				
Leaving gift for E Smith (S137)			£17.50	
Speed Indicator Device (SID)	£1,500.00	£1,500.00	£0.00	0.00
<b>TOTAL</b>	<b>£4,055.00</b>	<b>£4,588.00</b>	<b>£1,522.36</b>	