

**HASSALL PARISH COUNCIL MEETING**  
**HELD TUESDAY 14<sup>th</sup> NOVEMBER 2017, SANDBACH LIBRARY**

**PRESENT** Cllr J Stark (Vice chairman) Cllr Eric. Smith (Vice-Chairman)  
Cllr Gill Whitmarsh; Cllr Richard Holt; Cllr Graham Garner  
Cheshire East Councillor John Wray Clerk to the Council: Mrs. S. Davies

Prior to the Parish Council Meeting, a meeting was held with Mr. Rob Welch of Cheshire East Highways. Hence a short meeting was held to cover urgent business.

**1. APOLOGIES FOR ABSENCE**

Cllr R Price.

**2. DECLARATIONS OF INTEREST**

None

**3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF 10<sup>th</sup> OCTOBER 2017**

**Resolved:** The minutes of the meeting of 10<sup>th</sup> October 2017 were approved as a correct record by members present.

**4. TO CO-OPT MRS CAROL PRICE TO FILL THE VACANCY FOR A COUNCILLOR FOR HASSALL.**

Mrs. Price did not attend the meeting.

**5. TO REPORT THE RESIGNATION OF THE CLERK, EFFECTIVE FROM 20TH OCTOBER 2017 WITH ONE MONTH NOTICE IN THE CONTRACT.**

The Council noted the Clerk's resignation on the 20<sup>th</sup> October 2017. The Clerk has agreed to work one month's notice beyond that given in her contract to enable her to assist in the Council's budget and precept setting.

**6. TO AGREE AND APPROVE THE DRAFT CONTRACT AND ADVERTISEMENT/JOB DESCRIPTION FOR THE NEW CLERK WITH THE MODIFIED HOURS AND PAY SCALE. (CIRCULATED SEPARATELY.)**

The draft contract and job description were approved by those present.

**7. TO CONSIDER AND AGREE A LEAVE OF ABSENCE FOR CLLR ROY PRICE AND TO AGREE THE DURATION.**

**Resolved:** it was agreed that Cllr price be given three month's leave of absence to be reviewed in February 2018.

**8. MATTERS ARISING FROM PRECEDING HIGHWAYS MEETING**

The preceding highways meeting was reviewed. It was agreed that further investigation should take place regarding Speed Indication Devices and Speed Activation Devices with a view the Parish Council purchasing one.

**9. RISK ASSESSMENT REVIEW**

The previously circulated Risk Assessment Document was considered.

**Resolved:** The Risk Assessment document was approved by the Council.

**10. FINANCIAL REGULATIONS**

The previously circulated Financial Regulations were considered.

**Resolved:** To approve the Financial Regulations dated November 2017.

**11. FINANCIAL MATTERS**

**11.1 To approve payments and receipts**

The Clerk reported that payments will be deferred until December meeting as none are urgent.

**12. NEIGHBOURHOOD PLANNING**

Deferred until December.

**13. ITEMS OF CORRESPONDENCE**

The clerk informed the Council of various correspondence including:

**14. ITEMS OF INTEREST FROM PARISH MEMBERS AND FROM CHESHIRE EAST CLLR WRAY**

None

**15. ITEMS FROM MEMBERS OF THE PUBLIC**

None

**16. DATE OF NEXT MEETING: 12<sup>th</sup> December 2017**

**The meeting concluded at 9:10**

**Chairman: Cllr Janie Stark**